



# CITY OF HOUSTON

## Job Posting

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Applications accepted from:

Job Classification

Posting Number

Department

Division

Section

Reporting Location

Workdays & Hours

All PERSONS INTERESTED

Veterinary Technician

PN# 109878

Health & Human Services Department

Environmental Health

Bureau of Animal Regulation and Care

2700 Evella

M - F, 8 a.m. - 5 p.m.\*

\*Subject to change

9 **DESCRIPTION OF DUTIES/ESSENTIAL FUNCTIONS**

Performs a variety of semi-technical and technical animal health tasks encompassing animal management, diagnostic laboratory and surgical procedures, and therapy and treatment techniques.

**CORE FUNCTIONS**

- Assists the veterinarian with emergency animal treatment, routine examinations and vaccinations. Prepares specimens and performs diagnostic laboratory tests, e.g., microscopic egg counts, etc.
- Assists veterinarian with surgery, including sterilization of instruments and surgical area, animal prep, and monitoring of vital signs; monitors post-operative recovery and reports changes in condition.
- Maintains animal health and surgical records. May feed and water animals, clean cages and dog runs if needed.
- May transport animals from cages and restrain animals weighing up to 120 pounds for injections, medications and examinations, and may administer selected medications.
- Performs other related duties as assigned.

10 **WORKING CONDITIONS**

The position requires extensive physical exertion, such as lifting heavy objects of at least 80 pounds on a frequent basis, deep bending, climbing of steps and/or assuming awkward positions. Must undergo a rabies immunization series immediately upon employment.

11 **MINIMUM EDUCATIONAL REQUIREMENTS**

Requires an Associates of Applied Science degree. American Association for Laboratory Animal Science (A.A.L.A.S.) certification and/or training in accordance is preferred.

12 **MINIMUM EXPERIENCE REQUIREMENTS**

One year of directly related experience working with animals in a diagnostic laboratory is required.

13 **MINIMUM LICENSE REQUIREMENTS**

A valid Texas Driver's License and compliance with the City of Houston's policy on driving (AP2-2).

14 **PREFERENCES**

- Available to work weekends and evening shifts. May also be required to work overtime if needed.

15 **SELECTION/SKILLS TESTS REQUIRED**

None

16 **SAFETY IMPACT POSITION**

☒ Yes      No

If yes, this position is subject to random drug testing and if a promotional position, candidate must pass an assignment drug test.

17 **SALARY INFORMATION**

**GENERAL FUND POSITION**

Factors used in determining the salary offered include the candidate's qualifications as well as the pay rates of other employees in this classification. The salary range is:

Salary Range - Pay Grade 15  
\$901 - \$1,639 Biweekly    \$23,426 - \$42,614 Annually

18 **OPENING DATE**

April 12, 2006

19 **CLOSING DATE**

Open Until Filled

20 **APPLICATION PROCEDURES**

Original applications only and resumes are accepted and must be received by the Human Resources Department during posting opening and closing dates shown, between 9:00 a.m. and 4:30 p.m. at 611 Walker St., 1<sup>st</sup> floor. **Our TDD (Telephone Device for the Deaf) phone number is (713) 837-9471. For application status inquiries, please call (713) 794-9142. All new and rehires must pass a pre-employment drug test and are subject to a physical examination and verification of information provided.**

An equal opportunity employer